

5<sup>th</sup> July 2022

Dear Year 11 Student and Parent/Carers,

### **GCSE Results Day Thursday 25<sup>th</sup> August 9:00am – 11:00am**

We hope you and your families are well and keeping safe. Thank you for your resilience and continued dedication to your studies. You have been a credit to yourselves, the school, and your families during the assessments.

I am writing to share with you key information regarding Year 11 Results Day which will take place on **Thursday 25<sup>th</sup> August 2022**. The school will be open from 9:00am until 11:00am to collect results. If students would like someone else to collect results on their behalf, please complete the form below, and hand it in to the Exams Office or email it to [ann.booth@sharemat.co.uk](mailto:ann.booth@sharemat.co.uk). Alternatively, if students would like your results posted home, please complete the form below and provide a stamped addressed envelope (a small envelope is fine). Please note that if posted, students and parents/carers will not receive your results until after the date above.

#### **Important Procedures for the day**

- Students will collect their results from the Sports Hall. They will enter the Sports Hall via the fire exit facing the Tennis Courts
- Signage will be in place to show the one-way system that will operate to safeguard all students
- Students must collect the results from the Sports Hall on their own, a parent/carer can wait outside the Sports Hall for them should they require further support
- In the Sports Hall, the students will have the opportunity to either see a member of Senior Leadership Team, the careers team or the wellbeing team to help support with the exam results and give guidance on next steps or to answer any questions regarding results.

#### **Certificates**

Certificates usually arrive in the Autumn Term after results have been issued. These are handed out at the KS4 Awards Evening, usually in November or December (date to be confirmed). Exam boards state that certificates may be destroyed after one year. We would therefore advise that if students are unable to attend the Awards Evening, they should collect their certificates as soon as possible after Awards Evening. These must be collected in person from Main Reception. We are unable to post certificates home.

#### **Review of marking**

If the school or you have a concern and believes a result may not be accurate, we will discuss this with you when you pick up your results on Thursday 25<sup>th</sup> August, asking for your written consent ensuring you understand that a grade may remain the same, may increase and in some cases decrease after a review of marking has taken place.

org



**Wellbeing**

Your mental health and wellbeing are important to us. There are many platforms you can access to help support you whilst you wait for and after you receive your results. If you feel you need it, you can find additional support on kooth.com. I would recommend you attend the webinar for parents/careers on supporting students on results day. Visit <https://bit.ly/3nxLnp0> to learn more.

If you have any questions about the information in this letter, please do not hesitate to get in touch with myself. Take care and stay safe!

Yours sincerely,

Miss J Donnelly

*J Donnelly*

Associate Deputy Headteacher

✂-----

**REPLY SLIP – Please return to the Exams Office or email: [ann.booth@sharemat.co.uk](mailto:ann.booth@sharemat.co.uk)**

Name of Student \_\_\_\_\_ Form \_\_\_\_\_

Candidate Number \_\_\_\_\_

I will be unable to collect my results on Results Day (*please tick below as appropriate*):

- I would like \_\_\_\_\_ (*name*) to collect my results on my behalf.
- I would like my results to be posted home. I have attached a stamped addressed envelope.

Signed: \_\_\_\_\_ (*student*)    Date \_\_\_\_\_