



The Duke of Edinburgh's Award
 Little Deer Wood Activity Centre,
 Shepley Bridge, Huddersfield Road,
 Mirfield, WF14 9HR
 Tel:01484 225952
 E-mail: dofe.awards@kirklees.gov.uk



Participants Enrolment Form

Please print clearly in CAPITALS or type details in. * You must complete all the questions.

Personal details

| | | | |
|---|------------------------|--|---------------------------------|
| DofE group / centre:* | | | |
| Title:* : Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Other <input type="checkbox"/> | | Address 1:* | |
| First name:* | | Address 2: | |
| Middle name:* | | Address 3: | |
| Last name:* | | Town/City:* | |
| Primary Language:* | | Postcode:* | |
| Date of Birth:* | Email:* @ | | |
| Age:* | Telephone no (home):* | | |
| Gender:* Male <input type="checkbox"/> Female <input type="checkbox"/> | Telephone no (mobile): | | |
| Enrolment level:*(tick one) | | Bronze <input type="checkbox"/> | Silver <input type="checkbox"/> |
| Please attach a cheque payable to Kirklees Council for £28 or £35. This price includes a contribution to the administration & operation costs of the DofE Award in Kirklees | | £28.00 | £28.00 |
| | | | Gold <input type="checkbox"/> |
| | | | £35.00 |
| Previous levels/sections* – please tick which sections/levels you have completed and tell us your ID number and the DofE Centre: | | Payments by credit card. Call our admin on 01484 225952 | |
| ID Number: | Centre: | | |
| Bronze <input type="checkbox"/> Completed entire level <input type="checkbox"/> Volunteering <input type="checkbox"/> Physical <input type="checkbox"/> Skills <input type="checkbox"/> Expedition | | Silver <input type="checkbox"/> Completed entire level <input type="checkbox"/> Volunteering <input type="checkbox"/> Physical <input type="checkbox"/> Skills <input type="checkbox"/> Expedition | |
| | | Next of kin name:* | |
| | | Relationship to next of kin:* | |
| | | Next of kin telephone:* | |
| Data Protection Act 1998 & GDPR 2016/679: The information you provide to Kirklees Council is necessary for project management, development and audit and will be used for those purposes only. The DofE Team may share it with other Council Services and Partner Agencies where this is necessary for and consistent with the stated purposes. You can view Kirklees Council policies via http://www.kirklees.gov.uk/beta/information-and-data/how-we-use-your-data.aspx I understand during the scheme photos and video footage will be taken and that images can be used for promotion and evaluation. | | | |
| Consent to enrol from parent or guardian (if applicant is under 18 years old). | | | |
| I agree to my son / daughter / ward doing a DofE programme. | | | |
| Parent/guardian:* | Print Name | Signature | Date / / |
| | | | |
| I agree to enrol as a participant on a DofE programme. You will be doing your programme using our online eDofE system. This system has a set of terms and conditions that you must agree to. These will be available when you access eDofE. | | | |
| Applicant:* | Print Name | Signature | Date / / |
| | | | |

The following information is used to help the DofE meet the needs of all young people.

I would describe myself as (please tick the relevant box):

| Asian or Asian British | | | | Black or Black British | | | Chinese or other | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Indian | Pakistani | Bangladeshi | Other | Caribbean | African | Other | Chinese | Other |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Gypsy and Traveller | | | | Mixed | | | | White |
| Irish Traveller | Gypsy | Roma | Other | White & Black Caribbean | White & Black African | White & Asian | Other | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (please specify) | | | | | | | | |

Data supplied on this form and information about DofE activities recorded in eDofE will be used by the DofE Charity, the participant's Operating Authority and DofE centre to monitor and manage DofE participation and progress.

| | | | | |
|---|-----|--------------------------|----|--------------------------|
| I consider myself to have a disability as defined by the Disability Discrimination Act as 'a physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities'. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Do you have any medical needs which you believe may influence you on certain activities (i.e. the Expedition section)? This information is only used to ensure your safety on DofE activities. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| If yes to either of these questions, please specify: | | | | |

All contact from the DofE Charity using personal data will communicate useful and relevant information to either help participants complete a DofE programme, Leaders/OAs to run DofE programmes more effectively or help the DofE Charity improve the quality and breadth of its programmes. All contact will be via the eDofE messaging system. Participants can choose to receive this information to an external email account or by post using the *personal preferences* section in eDofE. These preferences can be updated at any time.

For Operating Authority/Centre administration only

| | |
|----------------------------|--|
| Date registered onto eDofE | / / |
| Participant Fee received | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Username | |
| Initial password | |

Note: This is to record the details in case these are lost. Everyone is encouraged to change their password the first time they log on to eDofE.